**Housekeeper**

**Priests of the Sacred Heart**
**Location: Sacred Heart at Monastery Lake**
**Position Type: Full-time, non-exempt**

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**About the Opportunity**
Sacred Heart at Monastery Lake is seeking a dependable and detail-oriented **Housekeeper** to help maintain a clean, safe, and welcoming environment for residents, staff, and visitors. This position plays an important role in supporting the comfort and well-being of the Priests of the Sacred Heart by providing exceptional housekeeping and laundry services throughout the residence and chapel facilities.

**Key Responsibilities**

- Clean and maintain personal apartments.
- Clean the Chapel, Main Chapel, balconies, and related worship spaces.
- Iron and care for chapel linens.
- Provide laundry services, including washing, drying, folding, and arranging dry cleaning when needed.
- Clean windows and doors as weather permits and within established safety guidelines.
- Assist with other housekeeping and facility-related duties as assigned.

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**Required Qualifications**

- One to two years of housekeeping, custodial, or cleaning experience preferred.
- Ability to understand and follow simple instructions.
- Basic reading skills.
- Dependable, self-motivated, and able to work independently.
- Respectful of the mission and values of a faith-based residential community.

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**Physical Requirements**

- Ability to work with arms overhead.
- Ability to operate cleaning equipment such as vacuums, sweepers, and related machinery.
- Ability to lift and carry up to 25 pounds.
- Ability to stand for extended periods and occasionally climb a step ladder.

- Ability to work safely with cleaning chemicals and detergents.

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**About the Organization**

Sacred Heart at Monastery Lake offers the opportunity to serve in a welcoming faith-based community dedicated to hospitality, dignity, and compassionate care. Your work will make a meaningful difference in creating a comfortable and peaceful home for our residents.

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**How to Apply**

Please apply through the formal job posting listed on Indeed.com

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**Equal Employment Opportunity**

The Priests of the Sacred Heart provides equal employment opportunity in accordance with applicable law. Qualified applicants must be able to perform the position's essential functions, with or without reasonable accommodation. Applicants may request a reasonable accommodation through Human Resources.